

Return Form

Step 1 Original Order Number, If Available _____

Contact Information:

Name _____
 Address _____
 City _____ State/Prov. _____ Zip _____
 Email _____
 Phone: Daytime (____) _____ Evening (____) _____

Purchaser Information: (If Different from Contact Information)

Name _____
 Address _____
 City _____ State/Prov. _____ Zip _____
 Email _____
 Phone: Daytime (____) _____ Evening (____) _____

Step 2 How would you like us to handle your return?

- Exchange Item (Please fill out reorder section below) Gift Card
 Refund in form of original payment I am returning a gift. Please send:
 Exchange Gift Card

Step 3 All Clearance or sale items are final, no refunds or exchanges. List Items you are returning along with a reason for return. (see chart)

Reason Code	Item Number	Color	Size	Quantity	Description	Price Each

Quality/Satisfaction	Quality/Satisfaction	Miscellaneous
M3 - Disappointed In Quality (explain at right)	M5 - Backorder Recieved Too Late	C1 - Ordered Wrong Item
M4 - Not as Pictured or Described (explain at right)	WI - Wrong Item Shipped	C2 - Changed My Mind
DX - Does Not Work	W2 - Item Was Not Ordered	Reason not listed please explain
T1 - Damaged	Size/Color	_____
X1 - Installation too Difficult or Costly	M0 - Item Was Too Large	_____
	M1 - Item Was Too Small	_____

Step 4 Reorder Here. Please allow 2-3 weeks for delivery of instock replacement items.

Item Number	Color	Size	Quantity	Description	Price Each	Total Price

If reordered merchandise totals more than merchandise returned, how would you like to pay the balance?

- Check or Money Order (No Cash Please) Gift Card
 Visa Mastercard American Express Discover

Card Number _____ Expiration Date _____

All Clearance or sale items are final, no refunds or exchanges.

Card Holder's Signature _____

Step 5

Enclose the Return Form along with merchandise in a well sealed box. Please send via FedEx ground, UPS ground, or USPS insured with delivery confirmation. Please do not return COD or via an express service.

Return to: Teskey's Saddle Shop
ATTN: Ronda>Returns
 3001 W. I-20
 Weatherford, Texas 76087

Note: Merchandise covered by manufacturer's warranty must be sent directly to manufacturer for replacement or repair. If the package is damaged in shipment, is a perishable item, or was drop shipped directly from the manufacturer, please contact us by phone or email ronda@teskeys.com.